

# Small Business & Schedule C



8409 Florence Ave. Suite 204  
Downey, CA 90240  
(562) 862-1040  
We are located in the  
LINDORA Building on the 2<sup>nd</sup> floor  
in between Downey Ave. & Brookshire Ave

Principal Business or Profession		Salaries & Wages	\$
Business Name		Seminars & Trade Shows	\$
Business Address		Software	\$
Accounting Method (Cash, Accrual)		Start-up Costs	\$
State		Supplies	\$
		Payroll Taxes	\$
<b>Income</b>		<b>Expenses (Continued)</b>	
Gross Receipts or Sales	\$	Telephone/Cell Phone/Fax	\$
<b>Cost of Goods Sold</b>		Travel (hotel & airfare)	\$
Beginning Inventory	\$	Travel (meals)	\$
Purchases	\$	Uniforms	\$
Ending Inventory	\$	Utilities	\$
<b>Expenses</b>		Website	\$
Accounting	\$	Other:	\$
Advertising & Marketing	\$	Other:	\$
Bank Charges	\$	Other:	\$
Commissions	\$	Other:	\$
Computer	\$	Other:	\$
Delivery & Freight	\$	Other:	\$
Dues & Subscriptions	\$	Other:	\$
Equipment Purchases	\$	Other:	\$
Type	\$	Other:	\$
Type	\$	<b>Auto Expense</b>	
Type	\$	Square Footage of Home	\$
Insurance	\$	Square Footage of Home	\$
Internet	\$	Insurance	\$
Janitorial	\$	HOA Dues	\$
Laundry & Cleaning	\$	Rent (Home)	\$
Legal & Professional	\$	Repairs	\$
Licenses & Permits	\$	Utilities	\$
Meals & Entertainment	\$	Other:	\$
Office Expense	\$	Other:	\$
Postage & Shipping	\$	Other:	\$
Printing	\$	Other:	\$
Rent for Office or Showroom	\$	Other:	
Repairs	\$	Other:	
Salaries & Wages	\$	Other:	
Seminars & Trade Shows	\$	Other:	
Repairs	\$	Other:	

\*\*\*Remember to always keep your receipts\*\*\* \*\*\*Deductions are ONLY for unreimbursed expenses\*\*\*

\*\*\*You cannot claim an expense as a business expense if it can be used for personal use\*\*\*

Notes: